

## Temporary Classified Position Acknowledgment

By signature below, the employee hereby acknowledges and agrees to the following:

1. Employee is a temporary classified employee as defined by K.A.R. 1-2-85. Temporary classified employees are not eligible for benefits and do not earn sick leave or annual leave.
2. Employee understands the maximum duration of the position is limited to 999 hours or less in a 12-month period, whichever comes first, as authorized by the appointing authority in K.A.R. 1-6-25. The appointment may end prior to the completion of the 999 hours as determined by the appointing authority.
3. Employee shall abide by the policies of the university.
4. Employee understands a temporary employee may be dismissed at any time by the appointing authority in accordance with K.A.R. 1-10-6(h).
5. Employee understands that because he/she is not a permanent employee in the classified service, the employee does not have the right to appeal to the State Civil Service Board if terminated prior to or at the completion of the 999-hour employment.

*Acknowledgment: Temporary Classified Position*

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee's Name Printed

\_\_\_\_\_  
Human Resource Staff/Designee Signature

\_\_\_\_\_  
Date