

Pittsburg State University  
**Employment Status Verification for Withdrawal  
of Kansas Board of Regents Mandatory Retirement Funds**

Kansas Board of Regents policy prohibits accessing funds in the mandatory retirement account prior to termination of employment.

Before we can authorize the retirement company to permit distribution of your funds, a triggering event (termination of employment) must have occurred. To document that a triggering event has occurred, please answer the following:

1. Are you currently employed or have you accepted employment at a State of Kansas agency or Board of Regents institution? \_\_\_\_\_ Yes \_\_\_\_\_ No

*If no, you are authorized to access your KBOR Mandatory Retirement funds.*

2. If yes, is the position a student position, or a temporary, non-benefits eligible position? \_\_\_\_\_ Yes \_\_\_\_\_ No

*If yes, you are authorized to access your KBOR Mandatory Retirement funds.*

*If no, you are not authorized to access your KBOR Mandatory Retirement funds.*

An individual employed in a student position, or a temporary, non-benefits eligible position, will be permitted access to mandatory retirement plan amounts that have at all times been invested in a 403(b) annuity contract with ING, Lincoln National, Security Benefit Group or TIAA-CREF. But, with respect to amounts that have at any time been invested in TIAA-CREF's or ING's 403(b)(7) mutual fund custodial account program (even if those amounts were subsequently transferred to a 403(b) annuity contract), the individual must be at least age 59 ½ or have severed employment (answered "No" to question #1, above) before access to those accounts is permitted.

*Please note: Income derived from the Kansas Board of Regents Mandatory and Voluntary Retirement Plans is currently exempt from Kansas State income tax. Accumulations transferred to funds outside of the Kansas Board of Regents program lose this exemption status. To determine tax exemption status in future years, please refer to the most recent Kansas Individual Income Tax Booklet, under Exempt Retirement Benefits to see if Kansas Pension Plans, State Board of Regents is listed. You can access this document at the Kansas Department of Revenue Office or their website: [www.ksrevenue.org](http://www.ksrevenue.org).*

\_\_\_\_\_  
Please Print Your Name

\_\_\_\_\_  
PSU ID #

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please fax or mail this form to:

Human Resource Services  
204 Russ Hall  
Pittsburg State University  
1701 S. Broadway  
Pittsburg, KS 66762  
Fax: 620-235-6002